

# Notice of Cabinet

Date: Wednesday, 25 May 2022 at 10.00 am

Venue: Committee Suite, Civic Centre, Poole BH15 2RU



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## Membership:

### Chairman:

Cllr D Mellor

### Vice Chairman:

Cllr P Broadhead

Cllr M Anderson  
Cllr B Dove  
Cllr B Dunlop  
Cllr M Greene

Cllr N Greene  
Cllr M Iyengar  
Cllr K Rampton  
Cllr M White

### Lead Members

Cllr H Allen  
Cllr S Baron  
Cllr N Brooks

Cllr L Fear  
Cllr T Johnson  
Cllr J Kelly

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All Members of the Cabinet are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5010>

If you would like any further information on the items to be considered at the meeting please contact: Sarah Culwick (01202 817615) on 01202 096660 or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
**CHIEF EXECUTIVE**

17 May 2022



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 13 April 2022.

7 - 14

## 4. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

## 5. Recommendations from the Overview and Scrutiny Board

To consider recommendations from the Overview and Scrutiny Board on items not otherwise included on the Cabinet Agenda.

## 6. Joint Archive Service - Revised Inter-Authority Agreement

15 - 42

The Joint Archives Service (JAS) based at Dorset History Centre (DHC) in Dorchester is funded pro rata to population by Dorset Council and BCP Council. The JAS has been governed since 1997 by a tripartite Inter-Authority Agreement (IAA) signed that year between Dorset County Council, Bournemouth Borough Council and Borough of Poole, the three first tier councils then operating in Dorset. To allow continuity, the 1997 agreement was maintained through local government reorganisation in 2019. Following a consultant-led review of the JAS which reported in February 2021 which gathered opinions from officers and councillors, it was agreed at a meeting of the Joint Archives Advisory Board in April 2021 that the governance of the JAS required updating. This was in order to reflect both the new unitary council arrangements and the modern context in which the service operates. The agreement in Appendix 1 is the outcome of that process.

## **7. Fly-tipping and Fly-Posting Enforcement Pilot Review**

43 - 64

On 26 May 2021 Cabinet considered the report [Fly-tipping and Fly-posting Enforcement Pilot](#) and resolved that:

(a) Cabinet approves the commencement of a 12-month pilot scheme to deploy a suitable qualified contractor to undertake investigations and prosecutions of fly-tipping and fly-posting incidents;

(b) Cabinet agrees to receive a further report following 6 months of this pilot, which will include recommendations for the future of this service; and

(c) Cabinet approves the levels of fines for relevant offences as per paragraph 10.

This report provides a review of the first 6 months of the pilot which, from September 2021 has been delivered by Waste Investigations Support and Enforcement Ltd (WISE), together with recommendations for the future of the service. WISE have been contracted on a cost-neutral basis to investigate and enforce against offenders of fly-tipping and fly-posting and ensure businesses meet legal requirements to manage waste lawfully and responsibly.

## **8. Harbourside Park - Strategic infrastructure improvements to the sluice channel linking Poole Park and Poole Harbour.**

65 - 76

The report seeks the allocation of CIL funding to replace the sluice channel at Harbourside Park and upgrade the sluice gate in Poole Park. Due to poor and further declining asset condition, public access is now restricted to the shared path and vehicular access is prohibited, negatively impacting BCP operations. As time goes on the likelihood of catastrophic failure increases, posing a risk to users, lagoon operations and water levels, and dividing up the greenspace.

An options study has been undertaken. Two options with similar estimated construction costs for both options have been identified which subject to securing funding need to be narrowed to one preferred option in the detailed design stage for tendering and construction.

Working closely with Landscape Architects the project will consider the benefits of a carefully designed open channel that would provide a focal point of interest, against the merits of an enclosed channel. This will consider public access, impact on the landscape, maintenance requirements and overall cost to deliver.

This strategic infrastructure improvement extends the work of the heritage funded Poole Park life project, including a new bridge over the sluice channel North of the railway line, will develop in parallel with the forthcoming Harbourside Masterplan and is considered within the current segregated cycleway improvement works.

Also linking wider to the Poole Quay public realm improvements to rejuvenate Poole; these works are one of a series of strategic improvements significantly enhancing the quality of place in Poole.

The report asks that Cabinet recommend to Council allocating CIL funds to complete detailed design and construction to ensure the tight project delivery programme can be achieved, for two key reasons – to reduce the



impact on the active travel fund works in 2023 and to carry out the work as soon as practicable to reduce the risk of failure of the sluice channel. The completed project will maintain a key asset for amenity and habitat in Poole Park and improve BCP operations.

## **9. Our Museum: Poole Museum Estate Redevelopment Programme**

77 - 86

1. Poole Museum is undertaking a £7.7m redevelopment programme delivering capital improvements at the three historic buildings of the Museum Estate: Grade II listed Oakley's Mill, and the Grade I listed medieval buildings the Wool Hall and Scaplen's Court, as well as a programme of creative, cultural activity that will build and broaden audiences for the Museum.
2. Poole Museum has successfully secured £4.4m third-party funds from three major public funds: an NLHF project grant, a Historic England High Street Heritage Action Zone (HSHAZ) grant, and the Public Sector Decarbonisation Scheme (Salix). Additionally, third-party funding has been secured from a range of national and local trusts and foundations (including Garfield Weston and the Fine Family Foundation).
3. BCP's contribution to date is £2.15m including: existing borrowing of £1.023m Prudential Borrowing (approved June 2021); the balance of £1.120m approved third-party partnership fundraising underwritten by borrowing of £645,000 (£475,000 already secured); and a £455,000 contribution has been made to date from CIL/S106.
4. Costs have increased across the scheme as a result of a number of factors, but these include scope increase and national pressures on construction projects as a result of Covid and Brexit.
5. This has resulted in a funding gap of £1.4m and accordingly, approval is now sought for acceptance of a grant from Historic England, additional Prudential Borrowing, and a further contribution from CIL.

## **10. Urgent Decisions taken by the Chief Executive in accordance with the Constitution**

Verbal  
report

The Chief Executive to report on any decisions taken under urgency provisions in accordance with the Constitution.

## **11. Cabinet Forward Plan**

To Follow

To consider the latest version of the Cabinet Forward Plan for approval.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.